

# ESNcard Guidebook

# INTRODUCTION

The ESNcard is the membership card of the Erasmus Student Network (ESN). It is a proof of membership in ESN Poland Association.

The ESNcard is also used as a discount card in many cities and countries around Europe. Its main objective is to support and give opportunities to international students during and after their exchange period.

The ESNcard is used annually by over 140.00 students in 40 countries and the numbers are growing every year.

# ONLINE SHOP

*step by step*

Visit [card.esn.pl](http://card.esn.pl)

1) Choose your category

## Get your ESNcard



Application form for Erasmus students

I'm an Erasmus

Application form for Buddy students

I'm a Buddy

Application form for ESNers

I'm an ESNer

## 2) Fill your personal data

**ESNcard ON-LINE** Program Partnerski  
ESN POLSKA sprzedaż www

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### Personal data

choose card: ESNcard card for foreign students, ESNcard dla studentów zagranicznych, okres: 12/2018 - 12/2019

Price: **40.00 PLN**

#### Card owner

Name  Surname (last name)

Date of birth    ID Number

Nationality

City  Name of University or school

ESN section

Choose the city and your university from the list. If you can't find your city/University there - contact [webshop@esn.pl](mailto:webshop@esn.pl)

Box with section will be automatically filled if there is an ESN section at your university.

City

Name of University or school

ESN section

If there is no section at your university but there are some in your city, you will be able to choose between them as a place of pick up of your order.

City

Name of University or school

ESN section

Place of resi

Street

House number

Apartment number

If there is no section at your university and in the city, you are able to order an ESNcard for the chosen address (only in Poland, the ESNcard cannot be shipped abroad).

### Place of residence

Street	<input type="text"/>	House number	<input type="text"/>	Apartment number	<input type="text"/>
Postal code	<input type="text"/>	City	<input type="text"/>		
Phone number	<input type="text"/>	E-mail	<input type="text"/>		
Confirm your e-mail	<input type="text"/>				
Country	<input type="text" value="POLAND"/>				

### 3) Place of residence

It can be either your home address or your address in Poland.

#### Place of residence

Street	<input type="text"/>	House number	<input type="text"/>	Apartment number	<input type="text"/>
Postal code	<input type="text"/>	City	<input type="text"/>		
Phone number	<input type="text"/>	E-mail	<input type="text"/>		
Confirm your e-mail	<input type="text"/>				
Country	<input type="text" value="POLAND"/>				

Please notice: in case there is no section in your city and your order will be shipped for chosen address, please remember to fill either in this section or in mailing address place in Poland (ESNcard cannot be shipped abroad).

#### Mailing address (if different than residence address)

Street	<input type="text"/>	House number	<input type="text"/>	Apartment number	<input type="text"/>
Postal code	<input type="text"/>	City	<input type="text"/>	Country	<input type="text" value="POLAND"/>

## 4) Methods of shipment

Your ESNcard will be delivered to ESN section, which you chose before:

### Select card delivery method

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Shipping to the chosen ESNcard Polska section costs 1 zł (increases 1.00PLN ) code: POCZTAESN

Delivery point: Warszawska 24, SJO building, room 108

## 5) Status confirmation

Your status confirmation can be proved only by uploading:

- Scan of your student card (from your home University, not a Polish one)
- Scan of the letter of acceptance

### Status confirmation

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Upload student status confirmation. Scan or photo of your student ID from home university.:

Select file

Allowed file formats: doc, docx, pdf, jpg, jpeg, tiff, png. School/digital identity card holders must upload both sides of the document.



## 6) Identity photo

A photo does not need to be a passport photo, but it has to show your face.

You will have to stick your photo on the ESNcard by yourself. We recommend you to use the same, clear face picture on your ESNcard as here for the verification.

### Photo verification

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Attach your photo for the verification process

Select photo from file

\* We recommend you to use the same, clear face picture on your ESNcard

## 7) Affirmation

Here you can find all terms and conditions and data protection regulations. You can also sign up for our newsletter!

## Affirmation

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- Mark all listed below
- I acknowledge and accept without reservation that by completing and sending this order for an ESNcard and paying a membership fee, I join the ESN Poland Association with its registered office in Warsaw as an associate member.
- I accept the [Terms and Conditions of the Service](#) and [Terms and Conditions of the ESNcard](#)
- I hereby authorize the processing of my personal data in compliance with the Personal Data Protection Act of 29 August 1997 (Journal of Laws of 2002, no. 101, item 926, as amended).
- I hereby agree to the processing of my personal data by Stowarzyszenie ESN Polska for the purposes of the implementation of the ESNcard order. [Rules for the processing of personal data](#)
- Join the newsletter of ESN Poland!** By agreeing to receive business information electronically and consenting to data processing you can:
- be the first to know about new available discounts
  - receive information about new services and bonuses
  - get to know about the current status of discounts
1. I hereby agree on receiving commercial information by e-mail from the ESN Poland Association with its registered office in Warsaw, regarding the offer of the ESN Poland Association and its partners, within the meaning of the Article 10 paragraph 1 of the Act of 18th of July 2002 on the provision of services by electronic means (consolidated text Journal of Laws of 2016, item 1030).
  2. I hereby agree on the use of telecommunication devices, of which I am a user, by the ESN Poland Association for direct marketing purposes in accordance with Article 172 of the Telecommunication Law of 16 July 2004 (consolidated text Journal of Laws of 2016, item 1489).
  3. I hereby agree on transferring my personal data to the Partners of the ESN Poland Association for the purpose of sending commercial information by these Partners.

## 8) Verify

# ESNcard ON-LINE

Program Partnerski  
ESN POLSKA sprzedaż [www](http://www)

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[PL](#)   [EN](#)

### Verify

choose card: ESNcard card for foreign students, ESNcard dla studentów zagranicznych, Period: 12/2018 - 12/2019

Price card: **41.00 PLN**

#### Card owner

**Jonh Smith**, Date of birth: 01/04/1993

#### Execution of order

- Card from own stock
- The card will be sent by post

#### Series and card number

The number will be generated automatically

[« to the beginning](#)   [« cancel](#)   [Order with payment obligation](#)

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[Polityka prywatności](#) | [Serwis techniczny i zgłaszanie błędów: polisa@voyager.pl](#)  
Powered by Voyager.com Sp. z o.o.

Now your application is being verified and you should receive the first e-mail.

**Dear John Smith,**

We are happy to inform that we received your order, now it's being processed and we will come back to you with payment link as soon as this procedure is done. It usually takes around a week for an order to be completed and shipped. When your payment is confirmed we will send you number of your ESNcard.

In case of any doubts, please contact ESNcard Team via e-mail [webshop@esn.pl](mailto:webshop@esn.pl).

Yours,  
ESNcard Team

After verification you will get the second e-mail with a payment link. You can pay via money transfer, blik or with your credit card.

You will receive an e-mail as a confirmation of a payment. When the procedure will be done, you will get the last e-mail with a number of ESNcard.

It means your ESNcard has been shipped and you will be able to get at most in 14 working days.

# ENJOY YOUR ESNcard NOW!

But wait – how do I make my Ryanair or other international discounts work?



Register it at [ESNcard.org](https://ESNcard.org)!

For more go to [ESNcard.org/about](https://ESNcard.org/about)

For Ryanair discount tutorial go to [ESNcard.org/ryanair](https://ESNcard.org/ryanair)